

www.bananasbunch.org
@bananasbunch
Child Care Referrals: 510.658.0381



5232 Claremont Ave.
Oakland, CA 94618
General Information: 510.658.7353

Board of Directors Job Description

Mission

Partnering with families and child development professionals to raise happy, confident children.

Position

The Board will support the work of BANANAS and provide mission-based leadership and strategic governance. While day-to-day operations are led by BANANAS' Executive Director (ED), the Board-ED relationship is a partnership, and the appropriate involvement of the Board is both critical and expected. Specific Board Member responsibilities include:

Leadership, Governance, and Oversight

- Serves as a trusted advisor to the ED as s/he develops and implements BANANAS' strategic plan;
- Reviews outcomes and metrics created by BANANAS for evaluating its impact, and regularly measures its performance and effectiveness using those metrics;
- Reviews agenda and supporting materials prior to board and committee meetings;
- Approves BANANAS' annual budget, audit reports, and material business decisions;
- Meets all legal and fiduciary responsibilities;
- Contributes to an annual performance evaluation of the ED;
- Assists in identifying and recruiting other Board Members;
- Serves on committees or task forces and takes on special assignments;
- Represents BANANAS to stakeholders, and acts as an ambassador for the organization;
- Ensures BANANAS' commitment to a diverse board and staff that reflects the communities BANANAS serves.

Fundraising

BANANAS Board Members will consider the agency a philanthropic priority and make annual gifts that reflect that priority. So that BANANAS can credibly solicit contributions from foundations, organizations, and individuals, BANANAS expects to have 100 percent of Board Members make an annual contribution that is commensurate with their capacity.

Board Terms/Participation

BANANAS' Board Members serve a three-year term to be eligible for re-appointment for one additional term. Board meetings are held every two months and committee meetings will be

Follow Us on Social Media



held in coordination with full board meetings. Full participation as a Board Member includes:

- Regularly attends board meetings and important related meetings;
- Makes a serious commitment to participate actively in committee work;
- Volunteers for and willingly accepts assignments and completes them thoroughly and on time;
- Stays informed about committee matters, prepares well for meetings, and reviews and comments on minutes and reports;
- Gets to know other Board Members and builds a collegial working relationship that contributes to consensus;
- Participates fully in the Board's annual evaluation and planning efforts;
- Participates in fundraising for the organization.

Qualifications

This is an extraordinary opportunity for an individual who is passionate about BANANAS' mission and who has a track record of leadership and accomplishment. Selected Board Members will have achieved, or have the potential to achieve, leadership stature in business, government, philanthropy, or the nonprofit sector. His/her accomplishments will allow him/her to attract other well-qualified, high-performing Board Members. Ideal candidates will have the following qualifications:

- A commitment to and understanding of BANANAS' clients, preferably based on experience;
- An appreciation of the unique values and approach practiced at BANANAS, and a commitment to the continuance of this non-traditional, grassroots way of serving clients;
- Savvy diplomatic skills and a natural affinity for cultivating relationships and persuading, convening, facilitating, and building consensus among diverse individuals;
- Skills and experience in a technical area (e.g. human resources, marketing, I.T., fundraising, etc.) that might be applied to the operations of BANANAS;
- Personal qualities of integrity, credibility, and a passion for improving the lives of BANANAS' clients.

Service on BANANAS' Board of Directors is without remuneration, except for administrative support, travel, and accommodation costs in relation to Board Members' duties.